# **Privacy Policy**

## **Personal Information Collection and Use**

WFEC may collect information from users of this website at several different points, including but not limited to names, addresses, phone numbers and operating system information. We will not sell this information to others and will not share it in ways other than what is disclosed in this statement. To protect this information, this website has security measures in place including firewalls, encryption and authenticated access to internal databases where needed. WFEC is the sole owner of the information collected on this site. If during your visit to this site, you send an e-mail to WFEC, your e-mail address will be collected to reply to you. Your message may be forwarded to a business associate or partner for appropriate response.

# Log Files

Log analysis tools are used to create site statistics summaries, which are used for administering the performance of the website, diagnosing problems, enhancing usability and determining what information interests those who visit. WFEC collects the following information from visitors in our log files for analysis only:

#### Links

WFEC's website contains links to other sites. WFEC is not responsible for the privacy practices of these other sites. This privacy statement applies solely to information collected on this website.

### Security

WFEC takes every precaution to protect our users' information. When users submit sensitive information via the website, this information is protected both on-line and off-

line. If a registration form asks users to enter sensitive information, that information is encrypted and is protected with encryption software. All of our users' information, not just the sensitive information mentioned above, is restricted in our offices. Finally, the servers that we store personally identifiable information on are kept in a secure environment.

Upon leaving the WFEC site, the privacy policy of a new site will apply.

# **Notification of Changes**

WFEC will not attempt to inform site users or visitors when, or if, this policy changes. It is the sole responsibility of users and visitors to check for changes in this policy.

#### **Contact Information**

If you have questions or comments on this legal disclaimer, please contact WFEC at ccrhugo@wfec.com.